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Multiple Choice Questions of LibreOffice

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LibreOffice Most Important Questions

1. What is LibreOffice?
   (A) It is s a freely available, fully-featured office productivity suite.
   (B) It is a successor to OpenOffice.org
   (C) It is based on StarOffice
   (D) All of the above

2. LibreOffice includes……applications that make it the most versatile Free & Open Source office suite.
   (A) Writer (word processing), Calc (spreadsheets)
   (B) Impress (presentations), Draw (vector graphics and flowcharts)
   (C) Base (databases), and Math (formula editing)
   (D) All of the above

3. Is a feature-rich tool for creating letters, books, reports, newsletters, brochures, and other documents?
   (A) Calc   (B) Writer
   (C) Draw   (D) Impress

4. What is Word Processing in LibreOffice?
   (A) Writer   (B) Calc
   (C) Impress   (D) Draw

5. What is Spreadsheets or Excel program in LibreOffice?
   (A) Writer   (B) Calc
   (C) Impress   (D) Draw

6. What is PowerPoint or presentation program in LibreOffice?
   (A) Writer   (B) Calc
   (C) Impress   (D) Draw

7. What is the database or access program in LibreOffice?
   (A) Writer   (B) Calc
   (C) Base   (D) Math

8. It is located on the top of the LibreOffice window, just below the Title bar. When you choose one of the menus listed below, a submenu drops down to show commands
   (A) Menu bar   (B) Toolbars
   (C) Status bar   (D) None of the Above

9. Draw is a vector drawing tool that can produce everything from simple diagrams or flowcharts to 3D.
   (A) Writer   (B) Calc
   (C) Status bar   (D) Draw

10. It is a LibreOffice's formula or equation editor
    (A) Writer   (B) Calc
    (C) Math   (D) Draw

11. The following is a kinds of Tool bars except one
    (A) Tab   (B) Docked (fixed in place)
    (C) Floating   (D) Tear-off

12. LibreOffice is capable to open…………..file format
    (A) .doc, .docx   (B) .xls, .xlsx
    (C) .ppt, .pptx   (D) All of the above

13. LibreOffice support for a modern and open standard File Format. Which type of file Format is used by the LibreOffice (Writer, Calc, Impress, etc.)?
    (A) docx   (B) .xlsx
    (C) ODF   (D) .pptx

14. LibreOffice is a free and open-source office suite Program and a project of…………..
    (A) Microsoft Corporation   (B) The Document Foundation
    (C) Corel Corporation   (D) Google Inc

15. LibreOffice is available in 115 languages and support……………… computing platforms.
    (A) Microsoft Windows   (B) mac OS and Android
    (C) Linux   (D) All of the above

16. LibreOffice project was announced on 28 September 2010 and a beta released between January 2011 and October 2011. But the initial release date is
    (A) 25 January 2011   (B) 15 May 2011
    (C) 10 June 2011   (D) 20 October 2011

17. The latest version of LibreOffice is 6.3.0. It is release on.
    (A) 1 April 2019   (B) 8 August 2019
    (C) 15 August 2019   (D) 1 May 2019

18. Which Computer Language is used to develop the LibreOffice?
    (A) C++   (B) XML
    (C) Java and Python   (D) All of the above

19. LibreOffice is used in…………………..operating system
    (A) Linux, Windows 7+ (XP and Vista for 5.x)
    (B) FreeBSD, OpenBSD, NetBSD, Haiku, Solaris (v. 5.2.5)
    (C) macOS 10.9+, Android   (D) All of the above

20. LibreOffice is capable to open…………..file format
    (A) x86-64 (all operating systems)
    (B) IA-32, ARMel, ARMhf, ARM64
    (C) MIPS, MIPSel, PowerPC, ppc64el, S390x
    (D) All of the above

21. The LibreOffice uses a dual license for new contributions to allow the license to be upgraded.

   (A) MPLv2.0 (secondary license GPL, LGPLv3+)

   (B) Apache License 2.0

   (C) Both A and B   (D) None of the above

22. The Official website of the LibreOffice is

   (A) www.libreoffice.org   (B) www.openoffice.com

   (C) www.libreoffice.com   (D) www.openoffice.org

23. LibreOffice Online is the online office suite edition. It can be access through a web browser by using the canvas element of HTML5. The Development was announced by

   (A) The Document Foundation   (B) IceWarp

   (C) Collabora   (D) All of the above

24. The first source code release of LibreOffice Online was done with LibreOffice version 5.3 in

   (A) February 2018   (B) February 2017

   (C) February 2019   (D) None of the above

25. LibreOffice is capable to open……………file format.

   (A) .doc, .docx   (B) .xls, .xlsx

   (C) .ppt, .pptx   (D) All of the above

26. Collabora in partnership with ownCloud, released a technical preview of Libreoffice online branded as Collabora Online Development Edition (CODE).

   (A) 25 December 2015   (B) 15 December 2015

   (C) 20 September 2015   (D) None of the above

27. Nextcloud and Collabora partnered to bring CODE to Nextcloud users.

   (A) July 2016   (B) June 2016

   (C) August 2016   (D) December 2016

28. LibreOffice can use…………………in Linux to render multimedia content such as videos in Impress and other programs.

   (A) GStreamer Multimedia Framework (B) Flash Framework

   (C) Gillected Multimedia   (D) None of the above

29. LibreOffice used the large icons for the application shortcuts, quick launch icons, icons on toolbar

   (A) Drawing Style   (B) Tango Style

   (C) Portrait Style   (D) All of the above

30. With version 6.2, LibreOffice includes a Ribbon-style GUI that is called.

   (A) Desktop bar   (B) Menu bar

   (C) Notebookbar   (D) Standard Bar

31. The Document Foundation was announced as the host of LibreOffice, a new derivative of OpenOffice.org.

   (A) 28 September 2010   (B) 15 October 2010

   (C) 21 September 2011   (D) 20 October 2011

32. Which of the following is the derivative of LibreOffice and customized LibreOffice versions?

    (A) EuroOffice   (B) OxOffice

    (C) NeoOffice   (D) All of the above

33. LibreOffice provides a common interface for

    (A) Write   (B) Calc

    (C) Impress   (D) All of the above

34. Which of the following is not an application of LibreOffice

    (A) Base   (B) Microsoft Excel

    (C) Impress   (D) Draw

35. LibreOffice can also access the remote files (which are store at online) from

    (A) Google Drive   (B) One Drive

    (C) Open Data Space   (D) All of the above

36. Which of the following is a feature of LibreOffice Writer?

    (A) You can create text documents, memos, faxes, letters, and resumes.

    (B) Writer supports multiple file format for saving and exporting a document.

    (C) You can save your documents in multiple file formats

    (D) All of the above

37. LibreOffice writer can be saved the current document in…………….file format.

    (A) Text, Ritch Text   (B) .xls, .xlsx

    (C) DocBook   (D) All of the above

38. LibreOffice writer can not be saved the current document in…….file format.

    (A) Works 6-9 Document   (B) HTML Document

    (C) Word 97-2003   (D) Unified Office Format Text

39. Which of the following is the element of LibreOffice Writer window?

    (A) Standard Toolbar   (B) Formatting Toolbar

    (C) Status Bar   (D) All of the above

40. Which key is used to activate the Formula Bar?

    (A) Alt+F2   (B) F2

    (C) F4   (D) Ctrl+F2

41. The minimum and maximum zoom level in LibreOffice Writer is

    (A) 20% and 500%   (B) 10% and 500%

    (C) 20% and 600%   (D) 10% and 600%

42. Which of the following views are available on LibreOffice Writer's status bar?

    (A) Single-Page View   (B) Multiple-Page View

    (C) Book View   (D) All of the above

43. By Default LibreOffice Writer open in…..view.

    (A) Normal   (B) Web Layout

    (C) Print Layout   (D) Reading Mode

44. In LibreOffice Writer, text style, font, font size and paragraph alignment, line spacing of your current document is display at.............

    (A) Formatting Toolbar   (B) Sidebar Deck

    (C) Both A and B   (D) None of the above

45. Which of the following key is used to show/hide sidebar in LibreOffice Writer?

    (A) F5   (B) Ctrl+F5

    (C) Alt+F5   (D) Ctrl+Alt+F5

46. Which of the following feature of LibreOffice Writer is equal to Format Painter of MS Word.

    (A) Clone Formatting   (B) Format Painter

    (C) Clone Painter   (D) None of the above

47. Which of the following feature of LibreOffice Writer is equal to Line and Paragraph spacing of MS Word?

    (A) Line Spacing   (B) Paragraph & Line Spacing

    (C) Set Line Spacing   (D) Set Line and Paragraph Spacing

48. Which command of LibreOffice Writer is used for removing formatting?

    (A) Clear Direct Formatting   (B) Clear Formatting

    (C) Remove Formatting   (D) Direct Formatting

49. In LibreOffice Writer,…………..key is used to dispays the document in screen.

    (A) F11   (B) Alt+Shift+F9

    (C) Ctrl+Shift+J   (D) Ctrl+Alt+J

50. Which shortcut keys is used to exit from LibreOffice Program.

    (A) Ctr+W   (B) Ctrl+Q

    (C) Alt+F4   (D) Only B and C

51. Which of the following commands/Icons available on standard toolbar of LibreOffice Writer?

    (A) New, Open, Save, Print, Print Preview

    (B) Cut, Copy, Paste, Clone Formatting, Undo, Redo

    (C) Find & Replace, Check Spelling, Formatting marks

    (D) All of the above

52. Which of the following commands/Icons available on formatting toolbar of LibreOffice Writer?

    (A) Font Name, Font Size, Bold, Italic, Underline, Strikethrough

    (B) Superscript, Subscript, Clean Direct Formatting, Font Color

    (C) Alignment, Font Style, Bullet and Numbering, Set Line Spacing

    (D) All of the above

53. File Menu of LibreOffice Writer is used for

    (A) New, Open, Save, Close and Print the current Document

    (B) Create Letter, Fax and agenda by using Winzard command

    (C) Export the current document in other file formats

    (D) All of the above

54. Edit Menu of LibreOffice Writer is used for
   (A) Editing the contents of the current document
   (B) Having editing commands such as cut, copt, paste
   (C) Editing comment, hyperlink, Track changes, References
   (D) All of the above

55. View Menu of LibreOffice Writer is used for controlling the display of document, such as
   (A) Show and hide Toolsbar, Rularbar, Statusbar, and Scrollbar
   (B) Show and hide Sidebar, Navigator, Style, Text and table Boundries
   (C) Show and hide comments Track changes, Formatting marks
   (D) All of the above

56. Insert Menu of LibreOffice Writer is used for inserting new elements in your document, such as
   (A) Images, Charts, Objects, Hyperlink, Comments,
   (B) Symbols, Footnotes, Bookmark, FontWork, Cross reference
   (C) Bage Break, Section, Shape, Text Box, Special Character
   (D) All of the above

57. Format Menu of LibreOffice Writer is used for formatting the layout and the contents of your document, such as
   (A) Text, character, paragraph, Page, Column
   (B) Line Spacing, Paragraph Spacing, Alignment, Lists
   (C) Grouping, Arrange, Watermark, Image, Text Wrap
   (D) All of the above

58. Which feature of LibreOffice Writer is equal to WordArt of MS Word?
   (A) Font Work   (B) Font Painter
   (C) Font Art   (D) WordArt

59. Table Menu of LibreOffice Writer is used for
   (A) Insert and Delete of Row or Column
   (B) Merge and Split of Cells or Table,
   (C) Convert text to table and Sorting of data
   (D) All of the above

60. Tools Menu of LibreOffice Writer have the…………………commands
   (A) Spelling, language, Thesaurus, Word Count
   (B) AutoCorrect, Auto text, Auto Spell checking, Redact
   (C) Mail Merge, Address Book Source, Macro, Footnotes and Endnotes
   (D) All of the above

61. Which of the following is a feature of LibreOffice Calc?
   (A) Calculations and What-If Calculations
   (B) Database Functions and Arranging Data
   (C) Dynamic Charts, Opening and Saving Microsoft Files
   (D) All of the above

62. Which of the following is not an element of LibreOffice Calc window?

(A) Formula bar   (B) Active cell

(C) Review Menu   (D) Name Box

63. A cell text will be appear in…………………of LibreOffice Calc program.

(A) Formula bar   (B) Sidebar

(C) Status bar   (D) Standard bar

64. Which of the following statement is true in the reference of LibreOffice Calc?

(A) The Maximum number of **Columns** per worksheet is 1024

(B) The Maximum number of **Rows** per worksheet is 1048576

(C) The Maximum number of **cells** per worksheet is 1,073,741,824

(D) All above statement are true

65. In LibreOffice Calc, the maximum characters can be entered in a cell is

(A) 256   (B) 128

(C) 32767   (D) 1024

66. In LibreOffice Calc, the intersection of row and column is called

(A) Cell   (B) Row

(C) Column   (D) Sheet

67. In LibreOffice Calc, if a rectangle border is visible on a cell, it is called

(A) Record   (B) Active cell

(C) Formula   (D) Frame

68. In LibreOffice Calc, Name of the last column is

(A) XFD   (B) UFD

(C) AMJ   (D) CMJ

69. In LibreOffice Calc, The Maximum number of **worksheets** in a workbook is

(A) 1024   (B) 512

(C) 10000   (D) No Limitaion

70. The Insert menu of LibreOffice Calc have the……………..commands

(A) Function, Pivoit Table   (B) Date and Time

(C) Header and Footer   (D) All of the above

71. Which of the following command is related to Sheet Menu in LibreOffice Calc?

(A) Move or Copy Sheet   (B) Clear Cell, Fill Cell, Cell Comment

(C) Insert and Delete of Row, Column, Cell and Page Break

(D) All of the above

72. Which of the following command is related to Data Menu in LibreOffice Calc?

(A) Statics, Group and Outline, Consoladate, Validity

(B) SubTotal, Calculate, Form, Auto Filter, Sort

(C) Select and Define range, Pivoit Table, Data Provider

(D) All of the above

73. Which of the following command is not related to Tools Menu in LibreOffice Calc?

(A) Goal Seek
(B) Macro
(C) Navigate
(D) Solver

74. In LibreOffice Calc, Database Functions deals with functions used with data organized as one row of data for one record. Which of the following is a database Function.

(A) DAVERAGE, DCOUNT
(B) DGET, DSUM
(C) DSTDEV, DVAR
(D) All of the above

75. Which of the following is not a dates and time Function?

(A) TODAY
(B) NOW
(C) DMAX
(D) WEEKDAY

76. Which of the following is a Finance Function?

(A) ACCRINT, AMORDEGRC
(B) DB, DDB, DISC, IRR
(C) ISPMT, PV
(D) All of the above

77. Which of the following is not an Information Function?

(A) CELL, CURRENT, IFERROR
(B) TEXT, PMT
(C) INFO, ISERR, ISLOGICAL
(D) ISODD, ISBLANK

78. Which of the following is a Logical Function?

(A) AND, NOT
(B) IF, OR
(C) TRUE, FALSE
(D) All of the above

79. Which of the following is a Mathematical Function?

(A) ABS, COS, EVEN
(B) CEILING, COMBIN, CSC
(C) DEGREES, EXP, FACT
(D) All of the above

80. Which of the following is NOT a Mathematical Function?

(A) INT
(B) EXACT
(C) LCM
(D) POWER

81. Which of the following is a Text Function?

(A) CHAR, CLEAN, CONCATENATE
(B) LEFT, LEN, LOWER
(C) PROPER, TRIM, REPT
(D) All of the above

82. Which of the following is not a category of function?

(A) Lookup & Reference
(B) Array
(C) Statistical
(D) Add-in

83. Which function returns the contents of the referenced cell in a database which matches the specified search criteria?

(A) DGET
(B) DMAX
(C) DSTDEV
(D) DCOUNT

84. Which function returns the computer system date and time?

(A) TODAY
(B) NOW
(C) DAYS
(D) TIMEVALUE

85. Which function Calculates the accrued interest of a security in the case of periodic payments?

    (A) ACCRINT   (B) AMORDEGRC

    (C) DB   (D) DDB

86. Which function calculates the internal rate of return for an investment?

    (A) IRR   (B) ISPMT

    (C) PV   (D) DDB

87. Which function Calculates the level of interest for unchanged amortization installments?

    (A) FV   (B) ISPMT

    (C) PV   (D) NPER

88. Which function Returns information on address, formatting or contents of a cell?

    (A) CURRENT   (B) CELL

    (C) INFO   (D) IFERROR

89. Which function Returns TRUE if all arguments are TRUE?

    (A) AND   (B) NOT

    (C) OR   (D) TRUE

90. Which function Specifies a logical test to be performed?

    (A) AND   (B) OR

    (C) IF   (D) NOT

91. Which function Returns the absolute value of a number?

    (A) ABS   (B) CEILING

    (C) FLOOR   (D) GCD

92. Which function converts a number into a character according to the current code table?

    (A) CONCATENATE   (B) EXACT

    (C) CHAR   (D) PROPER

93. Which function removes space from a string, leaving only a single space character between words?

    (A) CONCATENATE   (B) PROPER

    (C) TRIM   (D) CLEAN

94. LibreOffice Impress lets you create professional slide shows. Which of the following is a feature of LibreOffice Impress application?

    (A) Creating Vector Graphics

    (B) Creating Slides and Presentation

    (C) Publishing Presentations

    (D) All of the above

95. Which of the following is the element of LibreOffice Impress Window?

    (A) Drawing Toolbar, Standard Toolbar

    (B) Slide Pane or Slide outline Pane

    (C) Zoom Leve, status bar

    (D) All of the above

96. The default zoom size of slide in LibreOffice Impress is……….. You can make it up to minimum 5% and maximum 3000%

    (A) 50%   (B) 72%

    (C) 25%   (D) 75%

97. You can also uses the properties bar for making and modify a slide. The properties bar will be changed as per your selection of……………….

    (A) Text   (B) Object or Chart

    (C) Text Box   (D) All of the above

98. Your work on a slide is display on the slide pane. Which of the following shortcut key or command is used to start a slide show?

    (A) You can use **F5** key starts your slide show from first slide

    (B) You can use **Shift+F5** key starts your slide show from current slide

    (C) Both A and B

    (D) None of the above

99. Which of the following statement is TRUE towards LibreOffice Impress?

    (A) You can use Ctrl+S key for save the current document.

    (B) You can use Ctrl+Shift+S key for save the current document in a different location, or with a different file name or file type.

    (C) You can use Ctrl+O shortcut key for open a file from local computer or remote file from online.

    (D) All above statements are true

100. Which of the following statement is TRUE towards LibreOffice Impress?

    (A) Ctrl+Shift+M keys is used for Clear Direct Formatting Command

    (B) F7 key is used for Spelling check and Shift+F7 key is used for automatic Spell Checking

    (C) Esc key is used for End the Slide Show.

    (D) All of the above